



ASSUMPTION COLLEGE

Career Development  
& Internship Center  
**4 Year Road Map**



Career Development & Internship Center  
ALUMNI HALL 026  
career.assumption.edu  
careerdevelopment@assumption.edu



ASSUMPTION  
COLLEGE

WORCESTER, MASSACHUSETTS | ROME, ITALY

## CDIC Services

### Individual Appointments

- Choosing a Major
- Career Paths
- Internship/Employment Opportunities
- LinkedIn

### Presentations

- Classroom
- Club
- Organization

### Career Development & Networking Events

### Mock Interviews

### On-Campus Interviews with Employers

### Graduate School Application Assistance Post

### Graduate Service Options

### Drop in Resume/Cover Letter Reviews



**Your Future**  
JUST AHEAD

## EXPLORE

### First Year

- Meet with Career Advisor in CDIC to explore majors/minors/concentrations
- Get to know your academic advisor, faculty, and staff
- Attend Club Fair & get involved with campus activities that match your interests
- Volunteer with organizations on campus or in the community
- Attend Career Networking Night
- Attend the Major Decisions Series
- Create a college-based resume
- Update alerts and preferences on CDICEdge Website
- Complete self-assessments on Career Connection

## EXPOSURE

### Junior Year

- Meet with Career Advisor once per semester
- Complete internship
- Update your resume and upload to Career Connection
- Search for additional internship opportunities
- Attend Career Networking Night
- Research graduate programs and attend Graduate School Fair
- Attend Career & Internship Fair
- Continue to build your network on LinkedIn
- Participate in Mock Interview in the CDIC

## ENGAGE

### Sophomore Year

- Meet with Career Advisor 1:1 or during drop-in sessions
- Declare major
- Seek campus leadership opportunities
- Continue to participate in activities and volunteer opportunities
- Log into Career Connection to upload your resume for review
- Search for internship opportunities
- Attend Career Networking Night
- Attend Career & Internship Fair
- Complete job shadow and/or informational interviews within desired field
- Create a LinkedIn account

## EMBARK

### Senior Year

- Meet with Career Advisor once per semester
- Complete internship and continue to build your network
- Update your resume and upload to Career Connection
- Participate in Mock Interview in the CDIC
- Attend Graduate School Fair
- Ask for letters of recommendation
- Apply to graduate programs
- Attend Career Networking Night
- Attend Career & Internship Fair
- Apply for employment opportunities in Career Connection
- Participate in on- and off-campus interviews

## Resources

*CDICEdge Website*  
[career.assumption.edu](http://career.assumption.edu)

- Career Development Resources
- Career Communities
- Featured Jobs
- Alumni guest articles

*Career Connection*  
[assumption.edu/careerconnection](http://assumption.edu/careerconnection)

- Online job & internship database
- Resource library

## Events

Accounting Career & Internship Fair  
*Every September*

Alumni Career Networking Night  
*Every November*

Graduate School Fair  
*Every November*

Dress for Success Fashion Show  
*Every February*

Major Decision Series  
*Every February*

Career & Internship Fair  
*Every February*

## Office Hours

**Monday – Friday, 8:30 a.m. – 4:30 p.m.**  
*(after hours appointments available upon request)*

**PHONE: 508.767.7227**

**EMAIL: [careerdevelopment@assumption.edu](mailto:careerdevelopment@assumption.edu)**

**TWITTER & INSTAGRAM: @AC\_CDIC**

**FACEBOOK: Assumption Career Development & Internship Center**

